



The Short-Term Loan of a Computer Device

In some cases, the College may provide you with a loan computer to use for learning activities when your regular computer is unavailable.

You may use it at school and at home **for up to six weeks or until the end of the school term**, whichever is less.

If you do not return the notebook by the due date, it will be disabled. Your access to the Internet at school will be limited until the return of the notebook.

If you return the notebook damaged, we will require you to pay for the repair.

If you do not return the notebook, we will require you to pay for its replacement.

Here are a few scenarios when you may get a replacement notebook for a short term.

Scenario 1. You are a new student starting mid-year and you do not have a device for use at school.

You can get a loan laptop from the College to support your learning activities while you are looking for a suitable computer for school. Talk to your Year Level Learning Leader about this option.

Scenario 2. You are waiting for your broken device to be fixed or replaced.

You can get a loan laptop from the College to support your learning activities while you are getting your device repaired or replaced. Talk to your Year Level Learning Leader about this option.

Scenario 3. You have left your device at the school Helpdesk for repair or troubleshooting.

You can get a replacement laptop from the College to support your learning activities while your device is assessed or repaired. The ICT staff will offer a replacement notebook if you leave your device at the Helpdesk.

If these scenarios do not cover your circumstances, please discuss your situation with your Year Level Learning Leader to find a solution.